

# FREEDOM OF INFORMATION ACT

In compliance with the Illinois Freedom of Information Act (FOIA), notice is hereby given that the designated FOIA officer(s) for the Office of the Winnebago County Highway Department are: Tracy Robinson and Bill Brick. All requests for information regarding the Office of the Winnebago County Highway Department under FOIA should be directed to the persons above.

As required by FOIA, the following information regarding the Office of the Winnebago County Highway Department is made available:

The purpose of the Office of the Winnebago County Highway Department is to design, build and maintain the county highway system and maintain offices, equipment, and materials to support these functions.

Business hours of the office are 7:45 am to 4:15 pm. FOIA requests may be filed in person during those hours, by mail or via e-mail. A response to the FOIA request will be provided to the requestor within five (5) business days from the day the office receives the request. Requests received by mail will be considered received on the business day the mail is received by the office. If a request is sent by e-mail during business hours on a business day, it will be considered being received on that day. If the e-mail is sent after business hours or on a non-business day, it will be considered received on the next business day. Saturdays, Sundays and legal holidays are not counted in the computation of the 5 day response period.

Any questions regarding this notice may be referred to the above-referenced FOIA officer at 815-319-4000.

Winnebago County Highway Department  
424 N. Springfield Avenue  
Rockford, IL 61101

(815)319-4000 Main  
(815)319-4001 Fax  
email to: [highway@wincoil.us](mailto:highway@wincoil.us)

12/31/2009

FREEDOM OF INFORMATION ACT INFORMATION

Construction files  
Design files

Access Permits  
Utility permits  
Development files  
Traffic studies

Budget  
Invoices  
Receipts

Drainage studies  
General studies  
Bridge files/inspections

Weed files  
Vehicle permits

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